



Village of Minooka
 121 E. McEvilly Road, Minooka, Illinois 60447
 Phone 815-467-2151 Fax 815-467-3599

BUILDING PERMIT APPLICATION

REQUIREMENTS: [1]ONE PLAT OF SURVEY indicating (a)location of all existing structures (b)dimensions of all existing structures (c)distance of all existing and proposed structures from each lot line and adjacent structures [2]ONE COMPLETE SET OF DRAWINGS & SPECIFICATIONS [3]APPROVAL LETTER FROM HOMEOWNERS ASSOCIATION

Every building permit shall expire and become null and void: (a) on the expiration date or (b) if the work authorized by such permit has not been commenced within one hundred eighty (180) days or (c) the work is not completed within one (1) year, unless otherwise extended.

OWNER INFORMATION			
NAME:		PHONE:	
JOBSITE ADDRESS:		LOT #:	EMAIL:
SUBDIVISION:		COUNTY:	
TYPE OF BUILDING:		Single Family	Multi Family
		Townhouse	Commercial
BUILDING:		New	Addition
		Alteration	
PROJECT DESCRIPTION:		TOTAL SQUARE FEET:	CONSTRUCTION COST:
NEW HOMES: Bedrooms: _____ Bathrooms: _____ Basement: _____ Garage: _____ Garage Hand: _____ Model: _____			
CONTRACTOR INFORMATION: All trades & subcontractors MUST be registered by the Village prior to the issuance of this permit. If more than two trades/subcontractors are involved with this project, the Contractor list on the back of this application MUST be completed.			
BUSINESS NAME:		CONTACT PERSON:	
ADDRESS:			
OFFICE PHONE:		CELL:	EMAIL:
<p><i>I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked. I also understand that all work shall be completed in compliance with the Village of Minooka Codes and Ordinances and the statutes of the State of Illinois. I understand that state law requires notification of JULIE at least two (2) business days before any digging project.</i></p>			
_____ APPLICANT SIGNATURE		_____ DATE	
-----NOTIFY JULIE BEFORE YOU DIG. SIMPLY CALL 811-----			

****OFFICE USE ONLY****			
BUILDING PERMIT FEES	\$ _____	REVIEW AND APPROVED BY:	
MISC FEES _____	\$ _____		
MISC FEES _____	\$ _____		
TOTAL PERMIT FEE \$ _____		BUILDING OFFICIAL	DATE

CONTRACTOR INFORMATION

	NAME	ADDRESS/PHONE/EMAIL
Architect/Engineer		
General Contractor		
Excavation		
Concrete		
Carpentry		
Electrical		
Plumbing		
Sewer/Service		
Mechanical		
Roofing		
Masonry		
Drywall		
Sprinkler		
Paving		
Fire Alarm		
Water/Service		
Insulation		
Waterproofing		

****LIST ANY ADDITIONAL TRADES ON A SEPARATE SHEET AND SUBMIT WITH APPLICATION****



BUILDING DEPARTMENT GUIDELINES FOR SWIMMING POOL INSTALLATION

TO OBTAIN A PERMIT, YOU WILL NEED:

- Completed Building Permit application
- A Plat of Survey showing:
 1. Location of the pool
 2. Distance of the pump and filter from the house
 3. Distance of pool from overhead and underground electrical conductors
- A letter from you homeowners association approving the proposed work
- Copy of any plans from the Contractor

REQUIREMENTS:

- FENCE PROTECTION MUST BE SIX FEET (6') IN HEIGHT.** Either a six foot (6') fence enclosing the yard, or an additional barrier constructed on top of the pool that provides an overall barrier of six feet (6')
- Pool shall be located ten feet (10') from side and rear property lines, shall be located ten feet (10') from home, and can only be placed in the rear yard
- All ladders shall have the capability of closing and locking
- All gates shall be self closing and self latching
- A temporary fence shall be provided while the site is under construction
- No structure of any kind will be allowed in an overland relief route
- Displaced soil from construction must not be placed on property line or next to fence due to drainage restrictions

ELECTRICAL:

- No extension cords of any kind will be approved
- A Ground Fault Interrupter receptacle with a direct line to the fuse panel is required
- A Ground Rod attached to the pool pump is required.

INSPECTIONS REQUIRED:

- Notify JULIE at least 2 business days before digging. Call 811 or visit www.illinois1call.com
- Underground electric/gas prior to backfill
- Final inspection to check placement, fencing, general construction, and electrical work

****Call 815-467-2151 to schedule inspections. 24 hour notice is required****